

The **Parks and Recreation Board** met Monday, August 15, 2005 at 4:30pm in the Board of Works Room at City Hall.

Present at said meeting were Paula Woods, Mike Dana, Leon Trachtman, Garnet Peck, Nancy Offutt, and Attorney John Sorensen. Joe Payne, Chris Foley, Lee Booth, Brian Tunis, Brenda Lorenz, and Cheryl Kolb represented the Department. Council members Gil Satterly and Ann Hunt were present. Absent were Council member Gerry Keen and Assistant Superintendent, Pennie Ainsworth.

Paula convened the Board at 4:35 pm.

The first item on the agenda was the approval of the minutes of the July 18 meeting. Mike motioned the minutes be approved as presented. Leon seconded the motion, and the motion carried.

**Superintendent** – Joe reported on the following:

- Joe noted the Council Report was included in the mailing.
- Noted as part of the grand opening of the newly remodeled West Lafayette store, Wal-Mart presented West Lafayette Parks & Recreation with \$2,000.00, with \$1,000.00 designated for Global Fest and \$1,000.00 designated for trails.
- Reported we received a thank you note from Tippecanoe Arts Federation for our help and support with the Taste of Tippecanoe.

**Assistant Superintendent** – Chris reported, in Pennie's absence, on the following:

- The Men's Softball League finished on August 1. Blimpe has won the tournament and Double Play won the league championship. There were seven men's teams. The Coed League will finish August 24, with twenty-seven teams participating in that league.
- Bids are coming in for a pool improvement project, which consists of a vinyl liner and new grating. Opening of the bids is August 30. Ten years ago, fiberglass was applied over the pool shell, and it is starting to crack. The liner will be installed over all three pools. For the main pool, the liner will end at the deck drains and have the depth marking and "No Diving" imprinted in it. The renovation will be paid from the NRC fund. (Lee can answer any questions).
- The 11<sup>th</sup> Annual Global Fest will be held on Saturday, September 3 from 10am until 9pm at Morton Center. A Naturalization ceremony will be held on Friday, September 2 at 4pm. Global Fest sponsors include The Gannett Foundation, Vectren, Bank One, Caterpillar, Cinergy, Eli Lilly, Henriott Group, Indiana-American Water, Lafayette Bank & Trust, Lafayette Community Bank, Lafayette Life Insurance, Lafayette Savings Bank, PEFCU, State Farm Insurance, SIA, and Wal-Mart. This event would not be possible without their generous support.

**Parks** – Lee reported on the following:

- Noted inspections are available for reviewing.
- We installed additional trash containers around Cumberland South parking lot.
- A new gate has been installed at the Northwest Greenway Trail pond.
- Routine maintenance and repairs as needed in all parks.
- Fairfield has begun dirt work for the new Dubois Park shelter.

**Recreation** – Chris reported on the following:

- Football Skills Camp coached by Marshall Overly had 58 children register. The weather was hot, but the kids still managed to have a fun time.

- Municipal Pool – closed Sunday, August 14, 2005. The warm weather in June provided a successful swim season.
- Swim lessons were very successful with 1,379 children participating in group swim lessons. Three-hundred seventy-five children chose private or semi-private lessons. Our diving program had 74 children enrolled.
- Two-hundred eighty-four participants enrolled in our Tennis lessons. Lessons were offered at both Cumberland and Happy Hollow School courts.
- The fall program brochure is currently at the printer, and will be mailed next week.

**Morton Center** – Brenda reported on the following:

- The Morton Center registration total for the summer session is now 1,077 compared to last year's total of 1,413, a decrease of 24%.
- I met with the West Lafayette Lion's Club on Monday, July 25 and informed them of the different programs offered at Morton.
- I will be representing the Parks Dept. at the Purdue Graduate Fair Friday morning at Stewart Center.
- We will be working with three new instructors in the fall – Diane Damico will be teaching an organization class called Calming the Chaos!, Four weeks to a More Organized Life. Michele Landskron will be teaching a number of stamping, scrap booking, and card making classes. Jessica Walsh will be teaching Recreational Irish Ceili Dancing.

**Beautification & Stewardship** – Brian reported on the following:

- Weeding, watering, and mulching at University Farm, Dubois St., Municipal Pool, and Morton Center.
- We have been working to clean up Morton Community Center in preparation for Global Fest.
- We cleaned up storm damage from Celery Bog Nature Area, along trails, Kalberer Trailhead Park, Happy Hollow Park, Tommy Johnston Park, Tapawingo Park, and the Mascouten Boat Ramp area.
- Pruned shrubs and mulched around playground in Happy Hollow Park.
- We helped with watering sod along new portions of multi-purpose trails.
- Presented information on the next scheduled Tree Stewards class.

## **Old Business**

### **Pony League**

Joe reported that Bob McCullough had told Pennie he would like to come and personally thank the Park Board at this month's meeting, but apparently, something must have come up since he is not here. Mike asked if the Softball League/Pony League field sharing worked out for this season. Chris noted more wear and tear on the field, particularly the batter's box, because of Pony League players using cleats. That raised some concern and questions from our adult league players. We are committed to making it work, so we will continue to try to remedy the situation.

### **Wabash Corridor Projects**

The trailside park area by the Wabash Heritage Trail, at Williamsburg on the Wabash, has had a new concrete circle poured, top soil is in, and work is continuing on fencing, site furnishings, and interpretive signs and landscaping this fall. Work has also progressed on Brown St. at Tapawingo Park. A sidewalk now connects with the trail. We will ask for quotes to finish the other side of Brown St. through the City budget. We

did not receive the Transportation Enhancement grant this year. The good thing about the awards, from an overall viewpoint, is there were several that were first-time recipients, and several who have applied for the same project multiple times, and have now received awards for their projects.

Joe noted on the Northwest Greenway Trail extension, there is a small trailhead, concrete circle in place. The top soil is in and some of the sod. Some of the site furnishings in the State Farm Park area for the Northwest Greenway Trail along Cumberland and Kent are in. We will be finishing the up the area with some additional sod, additional signs, and landscaping this fall.

Mike inquired about how the trail would eventually connect from Happy Hollow Park to the Williamsburg on the Wabash interchange. Joe stated that it would go from the Trolley Line Trail, then across the creek by the playground, then on down through the river end of the park and around the corner, then along the right-of-way along N. River Rd. It will be on the north side of N. River Rd. until it crosses over at Robinson St. We are looking at applying again by the end of January, with the awards being given next August. Joe noted there would be a spur that would go up to Rose St. and make a connection to Happy Hollow School and the City bike lane by the school.

## **New Business**

### **Lease Agreement – Cervantes Spanish School**

Brenda presented a request to renew the lease agreement with the Cervantes Spanish School. This represents an agreement reached with the Cervantes Spanish School last year. There will be a 5% increase with each year's renewal, making the item not necessary to come before the Board. Mike motioned to approve the lease agreement as presented. Leon seconded the motion, and the motion carried.

### **West Lafayette School Board**

Nancy reported the School Corporation purchased a new – used bus. It is the second in the fleet. It is a top-of-the-line bus, able to carry 86 passengers, which makes it very feasible to use when transporting the entire football team. It will allow the use of only one bus, as opposed to having to use two busses previously. The Board is currently working on the budget, which covers a three-year period. They are specifically working on the maintenance area concerning the outsourcing of the staff. By outsourcing, it allows them to pay out of the capital funds budget, rather than the general fund. However, it will cost more, approximately \$10,000.00/month, causing a significant impact on the budget. They are also working on reviewing the by-laws & policies, and are in negotiations with the teacher's union. Nancy also noted bids would be opened on Wednesday for the band room remodeling project of the mini-gym.

Chris added a huge thank you to Cumberland School for allowing us use of their facility for our summer Playground Program. This year in particular was a challenge for Cumberland due to the construction that was taking place, along with the cleaning, plus the fact that they allowed space for Wonderful Weekdays due to the construction at Happy Hollow School, which normally hosts their program. The staff was good about telling us which restrooms were opened, etc. Everything went very smoothly, especially considering everything that was taking place at the facility.

### **Wabash River**

Joe reported there would be a LA416 class, along with a team that will be working with them, that will be doing some planning work for the Wabash River Enhancement

Corporation. Paula reported the local group met last Thursday. The local group has some money they would like to spend on different projects. They talked about activities involving children that would take place before Riverfest, then using the event to present awards for the activities. Another thought is to use the Overlook as a focal point, etc. for different activities. The idea is to attract people to the river area.

## **Others**

### **Pool Liners**

Lee requested Park Board approval for the staff to enter into agreement with the company providing the most responsive and responsible bid for vinyl liners for the pools. Due to time constraints and wanting to have the liners installed this fall, we would like to proceed as quickly as possible after bids are received. Mike motioned to approve the request as presented. Garnet seconded the motion, and the motion carried.

### **Global Fest 2005**

Chris presented a request to establish a Cash Change Fund for \$500.00 and a Petty Cash Fund for Global Fest 2005. Leon motioned to approve the request for Global Fest as presented. Garnet seconded the motion, and the motion carried.

### **North West Soccer Club, Inc.**

Chris presented and requested approval of an agreement with the North West Soccer Club for their fall soccer program. Mike motioned to approve the lease agreement with the North West Soccer Club, Inc. as presented. Garnet seconded the motion, and the motion carried.

### **Purchase Orders**

N/A

### **Pay Claims**

Garnet motioned for claims to be paid. Lee seconded the motion, and the motion carried.

### **Adjourn**

The meeting adjourned at 5:10pm.

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Presiding Officer

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Secretary